



**SOUTHERN RAILWAY**

Application Reg.No

Application Serial No

**Application Form for engagement of Act Apprentice under the Apprentices Act.1961**

(Note: Please read the instructions carefully before filling up the application)

Application for EX.ITI  
(Tick Mark)

Application for Fresher  
(Tick Mark)

Paste recent passport size photo (3.5cmX3.5cm) not earlier than 3 months from the date of application with clear front view without cap and sunglass Should be attested by Gazetted officer

1	Name (In Block Letters)							
2	Name of Father/Mother/Husband							
3	Postal Address for communication should be with /Door No /Village or City name /post office Name /Via/Taluk/District/ Pin code / write mobile No	To Contact Mobile No:						
3	If Father/Mother/Husband in Railways whether(Tick Mark )	<table border="1"><tr><td>Serving</td><td><input type="checkbox"/></td><td>Retired</td><td><input type="checkbox"/></td><td>Deceased</td><td><input type="checkbox"/></td></tr></table>	Serving	<input type="checkbox"/>	Retired	<input type="checkbox"/>	Deceased	<input type="checkbox"/>
Serving	<input type="checkbox"/>	Retired	<input type="checkbox"/>	Deceased	<input type="checkbox"/>			
	If so, Furnish the Details	<table border="1"><tr><td>PF NO</td><td>Designation</td><td>Shop/Dept/Division office</td></tr><tr><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td></tr></table>	PF NO	Designation	Shop/Dept/Division office	<input type="text"/>	<input type="text"/>	<input type="text"/>
PF NO	Designation	Shop/Dept/Division office						
<input type="text"/>	<input type="text"/>	<input type="text"/>						
4	Relationship with the Applicant							

5	Gender ( Tick Mark)	Male		Female	
6	Date of birth	Date	Month	Year	
7	Religion (Tick Mark)	Hindu	Christian	Muslim	Others
8	Whether Belongs to SC/OBC- Tahsildar/ ST-RDO Level should be issued	UR	OBC	SC	ST
(OBC certificate should contain Non Creamy layer Clause)					
9	Whether Physically Challenged If so (Tick Mark)	Yes	NO		
VH					
OH					
HH					
10	Educational Qualification (Tick Mark)	Academic:			
		VIII std	10 <sup>th</sup> /SSLC	HSc/+2	
		Technical Qualification:			
		Trade			
		Periods of studied	From:	to:	
		Result and Passed year			
		Name of the institution/studied			
11	If already completed the Act Apprentices furnish the details				
12	In case of Non ITI candidates/ Freshers, can apply for fitter Trade only				
13	Present Employment details if any				
14	Postal Order No & date for the amount of `100 (Except SC/ST/PH/Women candidates)				
15	Personnel Identification marks (as given in Transfer certificate)	1)			
		2)			

Note: in respect of Sl.No: 6, 8, 9 &10 Xerox copies of certificates duly attested by the Gazetted officer should be enclosed

## Declaration

I hereby declare that all the particulars furnishing and the statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect my candidature/ engagement is liable to be cancelled /terminated. I agree, if I am selected to undergo training in any trade, offered by the Southern Railway Administration.

Place:

Signature of the candidate (running letter)

Date:

Name in Block Letter

Left Thumb impression  
of candidate



## **Certification (for wards of serving Railway employees)**

This is to certify that Mr./Mrs \_\_\_\_\_ Father/Mother/Husband of  
Shri/Smt \_\_\_\_\_ is working as \_\_\_\_\_ in \_\_\_\_\_

Date:

Signature of the supervisor

Office Seal:

Name :

Designation:

(Note: The wards of serving Railway employees should get the above certification from their immediate supervisor in case of wards of retired/Deceased/Railway employees, the attested copy of service certificate should be enclosed in case of wards of non-Railway employees the attested copy of employment Registration card should be enclosed.)

### Check list (Office Use only)

Details	Yes	NO
Application is in the prescribed format		
Photo attestation		
Candidate signature in the application form		
Proof enclosed for community If so whether UR/OBC/SC/ST/		
Certification for wards of Railway employees		
Proof enclosed for wards of Retired/Deceased Railway employees		
Proof enclosed for employment registration in case of Non-Railway employee		

Details	Description	Proof enclosed							
		Yes	NO						
<b>Academic Qualification (Tick mark)</b>	<table border="1"> <tr> <td>Below VIII std</td> <td></td> <td>VIII Std &amp; above</td> <td></td> <td>X std &amp; above</td> <td></td> </tr> </table>	Below VIII std		VIII Std & above		X std & above			
Below VIII std		VIII Std & above		X std & above					
<b>Technical(Mark sheet/ Provisional)/NCVT Scheme</b>	ITI Trade:								
<b>Proof enclosed if physically challenged</b>									
<b>Proof enclosed for Date of birth if so</b>	<table border="1"> <tr> <td>Under aged</td> <td></td> <td>Over aged</td> <td></td> <td>Suitable age</td> <td></td> </tr> </table>	Under aged		Over aged		Suitable age			
Under aged		Over aged		Suitable age					

Eligible  
(Tick Mark)

Ineligible  
(Tick Mark)

**Reason for ineligible**

1	Not Applied in prescribed format	
2	Photo not attested/ No photo/unclear /Scanned	
3	Under aged	
4	Over aged	
5	Applicant not signed	
6	In completed application	
7	Duplicate application	
8	Certificates not attested/No proof enclosed (8 <sup>th</sup> /10 <sup>th</sup> Mark sheet/Provisional certificate issued by NCVT	
9	No proof for employment registration	
10	Diploma Holder/Higher Qualification	
11	Not Acquired requisite qualification	
12	certificate issued by SCVT	

Committee Member-1

Committee member-2

Committee Member-3

## Conduct Certificate

This is to certify that Shri

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S/o \_\_\_\_\_ is known to me for the last

\_\_\_\_\_ years his/her conduct and character are

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Signature :

Name :

Designation with rubber stamp

## Conduct Certificate

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Signature :

Name :

Designation with rubber stamp